

# Step-by-step instruction

## Algorithm for the implementation of the investment project

From the beginning of the implementation of the investment project to its full completion, the entrepreneur passes the following procedures:

### Obtaining a land plot

After the entrepreneur presented his project, he initiated a letter addressed to the region/district authorities about the intentions of the investment project, the process of recognizing this project as an investment project is launched, by submitting it to the Regional Coordination Council for consideration.

Further in the table are presented the step-by-step measures for obtaining the state act on the land plot.

Task	Responsible	Timing
The basis (the protocol of the Regional Coordination Council, the recognition of the project as an investment project)	Department of entrepreneurship and industrial-innovative development of Atyrau region	1 month
Statement	Initiator	1 day
Land commission (formalized in a protocol)	Akimat of city/district	5-30 days
Land project	Initiator	7 days
Decree of akim of the city, district	Akimat	5-30 days

Obtaining  
of  
the  
State  
Act  
on  
the  
land

plot  
Public Service Center

7 days

(and  
his  
registration  
at  
the  
Public  
Service  
Center)

After the initiator starts to develop an architectural planning task, having received the following documents:

Task	Responsible	Timing
Obtaining technical specification for communication	Subjects of natural monopoly	7 days
Conducting of dosimetric control (parallel to obtaining technical specifications)	Regional sanitary and epidemiological station	2 days
Obtaining the conclusion of the sanitary-epidemiological service (in parallel with the receipt of technical specifications)	Regional sanitary and epidemiological station, consumer protection department.	15 days

Architectural  
 Department of Architecture/  
 planning  
 Public Service Center  
 task 7 days

Then it goes on to the development of design estimates, on average, it takes about 5 months.

<b>Task</b>	<b>Responsible</b>	<b>Timing</b>
Development of a draft design	Investor	15 days
Passage of the town-planning council of the region	Regional department of Architecture	1 month
Approval of a draft design	City/district department of Architecture	15 days
Development of design estimates	Investor	10-60 days
Passage of the State Expertise (depending on the project, it is possible to pass a private expertise)	State expertise / private expertise	45 days

After all the design documentation is developed and approved, the initiator receives a notification of the beginning of construction and installation works and proceeds to them.

<b>Task</b>	<b>Responsible</b>	<b>Timing</b>
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Receiving  
notification  
of  
the  
Department of state architectural  
and construction control  
construction  
and  
installation  
work

3 days

Construction  
and  
installation  
work

Initiator / general contractor

6-24 months

Commissioning  
Act

(receipt  
of Initiator  
an  
act  
of  
commissioning)